



March 6, 2020

Meeting Notice
Charter Revision Commission
March 10, 2020
4:30 p.m.

Notice is hereby given that the Charter Revision Commission of the Village of Whitehouse, Lucas County, Ohio shall meet on Tuesday, March 10, 2020 at 4:30 PM. The meeting will be held in the Village of Whitehouse Municipal Building, 6925 Providence St, Whitehouse, Ohio.

AGENDA

- I. Call to Order – 4:30 PM
- II. Attendance
 - Crystal Cahill (Term ending 12/31/22)
 - Robert Casaletta (Term ending 12/31/23)
 - Jeff Baker (Term ending 12/31/20)
 - Phil Whaley (Term ending 12/31/21)
 - Council Representative Rebecca Conklin-Kleiboemer (Term ending 12/31/23)
- III. Review and approval of January 30, 2020 meeting minutes
- IV. Village to City Whitehouse Charter Action Items
 - Review and approval of amended Charter language identified by Solicitor and approved by the Charter Revision Commission
 - Consideration and approval of any additional Charter language changes
 1. Review of any additional proposals submitted by the Mayor, Village Council, or Administration.
 2. Review of any additional proposals submitted by Charter Revision members
 - Grammatical spelling Corrections
- V. Approval of Charter Revision Commission recommendations for 2020
- VI. Consideration of other business as appropriate pursuant to Village Charter Section 12.10(B).
- VII. Next meeting- At the call of the Chairman
- VIII. Adjourn

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**CHARTER REVISION COMMISSION, VILLAGE OF WHITEHOUSE
MINUTES FROM MEETING HELD JANUARY 30, 2020**

Meeting was called to order at 4:27 p.m.

Attendance

Commission Members:

Robert Casaletta
Jeff Baker
Phillip Whaley
Crystal Cahill
Rebecca Conklin-Kleiboemer (Council Representative)

Others in attendance:

Don Atkinson, Mayor
Jordan Daugherty, Village Administrator
Kevin Heban, Village Solicitor
Louann Artiaga, Councilwoman
Robert Keogh, Councilman
Josh Hartbarger, Fire Chief

Meeting minutes from November 7, 2019 reviewed and approved.

Old Business

1. Rob Casaletta reviewed the duties of the Charter Revision Commission.
2. Village to City Transition - The Village of Whitehouse may change from Village to City status if the Village population exceeds 5,000 because of the 2020 Census. Solicitor Heban noted that the 2020 census will be certified by March 31, 2021, and be effective January 1, 2022. Solicitor Heban handed out a copy of the Village Charter which had been redline marked for suggested changes which would bring it into compliance with State statutes, as well as other recommended changes that were reviewed by the Commission previously.
3. Solicitor Heban noted that the Charter revisions being considered need to be on the ballot for approval by the electorate by the November 2021 General Election.
4. After the November 7, 2019 Charter Revision Commission Meeting, a revised redline markup of the Charter was prepared for review of the Commission. All revisions noted were reviewed individually and discussed. The suggested revision was then voted on by the Commission. All revisions presented were approved unanimously by the Commission Members. All appointed Commission Members were present.
5. Solicitor Heban noted after the review was completed that he would make the revisions and review for spelling and grammatical corrections. The final draft will be reviewed and approved to send to Council for their review and action at the next meeting.
6. No motion for recommending any changes to the current Charter were advanced regarding the issues discussed during the meeting and are pending final review and documentation.

New Business

1. No new business was brought to the Commission for review.

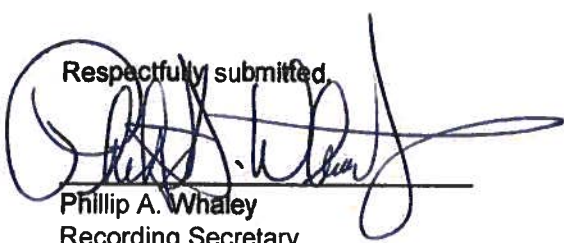
New Meeting

The Chairman noted that all agenda items had been reviewed. There being no further business to come before the Commission, it was decided to meet on Tuesday, March 10, 2020 at 5:30 p.m. to finalize a report to Council indicating any Charter revisions or recommendations.

Adjournment

There being no further business to come before the Commission, the Chairman called for adjournment, which was unanimously approved at 5:50 p.m.

Respectfully submitted,


Phillip A. Whaley
Recording Secretary

Approved _____ by Charter Revision Commission.